



# Sedlescombe Parish Council

**To: All Parish Councillors**

You are hereby summoned to attend the Meeting of the Parish Council on Tuesday 12<sup>th</sup> December 2023 at Sedlescombe Village Hall, CR2 at 19:30 when it is proposed to transact the following business.

Signed: *Jackie Scarff*  
Clerk to Sedlescombe Parish Council  
07531 065469 / [clerk@sedlescombe.org.uk](mailto:clerk@sedlescombe.org.uk)

**Public participation session re matters on the Agenda at the Chairman's discretion.**

**End of public participation.**

## Council Meeting Agenda

Item	Agenda Item (C23.)	
47	To receive and accept apologies & reasons for absence(LGA 1972 s85 (1))	
48	Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. i To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. ii To grant any requests for dispensation as appropriate.  Reminder any changes to register of interests should be notified to the clerk immediately.	
49	To receive questions from members on reports from the District and County Councillors.	
50	To consider the minutes of the full council meeting 17 <sup>th</sup> October 2023 for confirmation and signing as a true record.	
51	<b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
52	To discuss the damage to Red Barn Field and agree any actions required.	
53	To discuss the arrangements for the grass cutting for the financial year beginning April 2024 and agree any actions required.	
54	To consider a request from BACT for a donation towards their running costs.	
55	To hear an update from the Sports Executive meeting and agree any actions required.  To receive a proposed budget for the forthcoming year and agree any actions required.	
56	To present the current outstanding resolutions and agree any actions required.	
57	To hear an update on the traffic calming project and agree any actions required.	

58	<p><b>To receive NALC briefing on the Local Government Services Pay Agreement for 2023 and agree that the clerk can pass it on to the payroll company for calculation.</b></p> <p><b>To receive a proposal to increase the clerks hours from 15 per week to 18 per week and agree any actions required.</b></p>	
59	<p><b>Finance and Audit</b></p> <p><b>i</b> To receive the monthly statement of accounts to 30<sup>th</sup> November 2023 for noting</p> <p><b>ii</b> To receive the bank reconciliation to 30<sup>th</sup> November 2023 for noting</p> <p><b>iii</b> To receive a list of payments falling due and made in advance of the meeting to be approved.</p> <p><b>iv</b> To receive a list of payment to be made</p> <p><b>v</b> To receive the spend v actual to date for the year ending March 2024 for questions and noting.</p> <p><b>vi</b> To review the council's ear marked reserves and agree any actions required.</p> <p><b>vii</b> To receive a first draft of the budget for the year ending March 2025 for discussion and amendment.</p> <p><b>viii</b> To receive the mid year internal audit report and agree any actions required.</p> <p><b>ix</b> To receive the audit report from the external auditor for the year ending March 2023 and agree any actions required.</p>	
60	<p><b>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</b></p> <p><b>i</b> Red Barn Field</p> <p><b>ii</b> Sedlescombe Jobs Network</p>	
61	<p><b>Date of next meeting.</b></p> <p><b>To note the date of the next meeting is the Full Council meeting on Tuesday 16<sup>th</sup> January 2024 at 6.30pm CR2</b></p>	

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*

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## Sedlecombe Parish Council

### Bank - Cash and Investment Reconciliation as at 30 November 2023

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/03/2022	Current Bank A/c Barclays	71,765.67
17/11/2022	Barclays Active Saver	80.21
01/04/2023	West Brom Savings Account	23,172.63
31/03/2021	Petty Cash	0.00
30/11/2022	Lloyds	100.00
30/11/2023	Unity Trust	70,684.62

**165,803.13**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**165,803.13**

##### All Cash & Bank Accounts

1	Barclays Current Bank A/c	71,765.67
2	BarclaysActive Saver	80.21
3	West Bromich	23,172.63
4	Petty Cash	0.00
5	Lloyds Bank	100.00
6	Unity Trust Bank	70,684.62
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>165,803.13</b>

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Sedlescombe Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 30/11/2023

**Account Name:** Sedlescombe Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20425872

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/10/2023		Balance brought forward	£0.00	£0.00	£80,603.09
06/11/2023	Direct Debit	Direct Debit (NEST)	£99.04	£0.00	£80,504.05
08/11/2023	Credit	CLIENTS DEPOSIT	£0.00	£5.00	£80,509.05
14/11/2023	Credit	Sedlescombe	£0.00	£615.00	£81,124.05

Page number 1 of 3

Statement number 054

For Businesses.  
For Communities.  
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE  
We invest in people Gold



**Your Current T1 account transactions:**

<b>Date</b>	<b>Type</b>	<b>Details</b>	<b>Payments Out</b>	<b>Payments In</b>	<b>Balance</b>
20/11/2023	Standing Order	S/O to: JACKIE SCARFF	£778.94	£0.00	£80,345.11
21/11/2023	Standing Order	S/O to: Uniserve South Eas	£65.28	£0.00	£80,279.83
24/11/2023	Direct Debit	Direct Debit (TOPSOURCE WORLDWID)	£21.95	£0.00	£80,257.88
30/11/2023	Direct Debit	Direct Debit (UTILITY WAREHOUSE)	£182.83	£0.00	£80,075.05
30/11/2023	Faster Payment Debit	B/P to: Philip R Dann Ltd	£420.00	£0.00	£79,655.05
30/11/2023	Faster Payment Debit	B/P to: Evans Langford	£4,020.00	£0.00	£75,635.05
30/11/2023	Faster Payment Debit	B/P to: Mrs J D Scarff	£134.76	£0.00	£75,500.29
30/11/2023	Faster Payment Debit	B/P to: Mulberry Co	£175.50	£0.00	£75,324.79
30/11/2023	Faster Payment Debit	B/P to: JS Fire Protection	£198.00	£0.00	£75,126.79
30/11/2023	Faster Payment Debit	B/P to: Orchard Landscapes	£4,421.17	£0.00	£70,705.62
30/11/2023	Faster Payment Debit	B/P to: Sedlescombe Villag	£21.00	£0.00	£70,684.62

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

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**Bank Reconciliation Statement as at 30/11/2023  
for Cashbook 6 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust	30/11/2023		70,684.62
			<u>70,684.62</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			70,684.62
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			70,684.62
		<b>Balance per Cash Book is :-</b>	<b>70,684.62</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....



## Bank Reconciliation up to 30/11/2023 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/11/2023	DD	99.04		99.04		R <input type="checkbox"/>	NEST Pensions
08/11/2023			5.00	5.00		R <input type="checkbox"/>	Receipt(s) Banked
14/11/2023			615.00	615.00		R <input type="checkbox"/>	Receipt(s) Banked
20/11/2023	SO	778.94		778.94		R <input type="checkbox"/>	Clerk
21/11/2023	DD	65.28		65.28		R <input type="checkbox"/>	Uniserve (South East) Ltd
24/11/2023	DD	21.95		21.95		R <input type="checkbox"/>	Eslip Payroll
30/11/2023	DD	182.83		182.83		R <input type="checkbox"/>	Utility Warehouse Ltd
30/11/2023	BACS	420.00		420.00		R <input type="checkbox"/>	Philip R Dann Ltd
30/11/2023	BACS	4,020.00		4,020.00		R <input type="checkbox"/>	Evans & Langford
30/11/2023	BACS	134.76		134.76		R <input type="checkbox"/>	Mrs J Scarff
30/11/2023	BACS	175.50		175.50		R <input type="checkbox"/>	Mulberry & Co
30/11/2023	BACS	198.00		198.00		R <input type="checkbox"/>	JS Fire Protection
30/11/2023	BACS	4,421.17		4,421.17		R <input type="checkbox"/>	Orchard Landscapes Ltd
30/11/2023	BACS	21.00		21.00		R <input type="checkbox"/>	Sedlescombe Village Hall
		<u>10,538.47</u>	<u>620.00</u>				

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

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## Sedlecombe Parish Council

### Summary Receipts and Payments for Year Ended 31st March 2024

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Last Year Ended 31st March 2023		Current Year Ended 31st March
<b>Operating Income</b>		
61,666.66	General Income	60,279.51
1,000.00	Administration	0.00
312.08	Amenities	0.00
5,220.00	Sports Pavilion	3,580.00
30,000.00	Riverside Playground	0.00
21,077.31	VAT Data	1,394.40
<b>119,276.05</b>	<b>Total Receipts</b>	<b>65,253.91</b>
<b>Payments</b>		
662.73	Subscriptions & Memberships	809.18
<b>662.73</b>	<b>Sub Total</b>	<b>809.18</b>
<b>Running Costs</b>		
29,543.68	Administration	18,252.28
4,508.48	Amenities	3,582.68
8,841.66	Sports Pavilion	4,119.75
450.00	Red Barn Field	0.00
10,000.00	East View Terrace	465.10
379.50	Stag	3,350.00
87,872.92	Riverside Playground	209.60
21,445.58	VAT Data	2,300.92
<b>163,704.55</b>	<b>Total Payments</b>	<b>33,089.51</b>
<b>Receipts and Payments Summary</b>		
<b>178,067.23</b>	<b>Opening Balance</b>	<b>133,638.73</b>
119,276.05	Add Total Receipts(As Above)	65,253.91
297,343.28		198,892.64
163,704.55	Less Total Payments(As Above)	33,089.51
<b>133,638.73</b>	<b>Closing Balance</b>	<b>165,803.13</b>
<b>These cumulative funds are represented by:</b>		
71,765.67	Barclays Current Bank A/c	71,765.67
38,613.94	Unity Trust Bank	70,684.62
80.21	BarclaysActive Saver	80.21
23,078.91	West Bromich	23,172.63
100.00	Lloyds Bank	100.00
0.00	Petty Cash	0.00
<b>133,638.73</b>		<b>165,803.13</b>
<b>Reserve Balances are represented by:</b>		
-44,428.50	Current Year Fund	32,164.40
73,415.56	General Reserves	11,287.06
8,000.00	EMR Maintenance of Assets	9,000.00

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**Sedlecombe Parish Council**

**Summary Receipts and Payments for Year Ended 31st March 2024**

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Last Year Ended 31st March 2023		Current Year Ended 31st March
9,500.00	EMR Riverside MUGA Maintenance	11,000.00
5,550.00	EMR Red Barn Field Maintenance	6,550.00
1,309.00	EMR Red Barn Field Grant Incom	1,309.00
0.00	EMR Riverside Playground	2,500.00
6,692.67	EMR Traffic Calming	6,692.67
2,000.00	EMR Speedwatch	2,000.00
11,000.00	EMR Street Farm	11,000.00
11,700.00	EMR CIL	11,700.00
1,500.00	EMR Brede Lane Carpark	1,800.00
3,300.00	EMR Legal Fees	3,300.00
4,100.00	EMR Bus Shelters	5,100.00
0.00	EMR Sportsfield Carpark	400.00
0.00	EMR EVT MUGA	2,500.00
3,000.00	EMR Trees	4,000.00
22,000.00	EMR Sports Pavilion	24,500.00
10,000.00	EMR Recreation	10,000.00
5,000.00	EMR Neighbourhood Development	9,000.00
<b>133,638.73</b>		<b>165,803.13</b>

Signed : \_\_\_\_\_ (Chairman) \_\_\_\_\_ (RFO)

**Earmarked Reserves**

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Maintenance of Assets	8,000.00	1,000.00	9,000.00
321 EMR Riverside MUGA Maintenance	9,500.00	1,500.00	11,000.00
322 EMR Red Barn Field Maintenance	5,550.00	1,000.00	6,550.00
323 EMR Red Barn Field Grant Incom	1,309.00		1,309.00
324 EMR Riverside Playground	0.00	2,500.00	2,500.00
325 EMR Traffic Calming	6,692.67	0.00	6,692.67
326 EMR Speedwatch	2,000.00		2,000.00
327 EMR Street Farm	11,000.00		11,000.00
328 EMR CIL	11,700.00		11,700.00
329 EMR Brede Lane Carpark	1,500.00	300.00	1,800.00
330 EMR Legal Fees	3,300.00		3,300.00
331 EMR Bus Shelters	4,100.00	1,000.00	5,100.00
332 EMR Sportsfield Carpark	0.00	400.00	400.00
335 EMR EVT MUGA	0.00	2,500.00	2,500.00
337 EMR Trees	3,000.00	1,000.00	4,000.00
338 EMR Sports Pavilion	22,000.00	2,500.00	24,500.00
339 EMR Recreation	10,000.00		10,000.00
340 EMR Neighbourhood Development	5,000.00	4,000.00	9,000.00
	<b><u>104,651.67</u></b>	<b><u>17,700.00</u></b>	<b><u>122,351.67</u></b>

## Detailed Receipts &amp; Payments by Projected Budget Heading 30/11/2023

## Cost Centre Report

	Actual Year To Date	Projected Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>General Income</u>							
Precept	59,800	59,800	0			100.0%	
Interest Received	94	100	6			93.7%	
Lottery income	35	50	15			70.0%	
Advertising Income	171	800	629			21.4%	
Other Income	180	180	0			100.0%	
<u>Administration</u>							
Staff Salary	(6,780)	(11,500)	4,720		4,720	59.0%	
PAYE and NI	(2,901)	(4,500)	1,599		1,599	64.5%	
Pension	(792)	(1,200)	408		408	66.0%	
Staff office allowance	(339)	(504)	165		165	67.3%	
Training	(95)	(200)	105		105	47.5%	
Members Allowance	0	(200)	200		200	0.0%	
Bank Charges	(36)	(72)	36		36	50.0%	
Audit Fees	(692)	(692)	(0)		(0)	100.0%	
Professional Fees	(146)	(280)	134		134	52.3%	
Subscriptions & Memberships	(809)	(900)	91		91	89.9%	
Insurance	(1,643)	(1,643)	(0)		(0)	100.0%	
Stationery	(208)	(250)	42		42	83.2%	
Postage	(11)	(20)	9		9	55.5%	
Telephone	(53)	(80)	27		27	66.7%	
Website	0	(500)	500		500	0.0%	
IT Hardware	0	(1,500)	1,500		1,500	0.0%	
Software, emails	(667)	(1,000)	333		333	66.7%	
Printing	(1,080)	(1,400)	320		320	77.1%	
Grants or Donation Paid	0	(100)	100		100	0.0%	
Election Costs	0	(400)	400		400	0.0%	
Loan Repayment	(2,235)	(4,560)	2,325		2,325	49.0%	
Entertainment	(406)	(406)	0		0	99.9%	
Hall Hire	(168)	(252)	84		84	66.7%	
Neighbourhood Plan	0	0	0		0	0.0%	(4,000)
Electricity	0	(300)	300		300	0.0%	
<u>Amenities</u>							
Grass Cutting	(3,079)	0	(3,079)		(3,079)	0.0%	
Trees	0	0	0		0	0.0%	(1,000)
Dog Bins	(429)	0	(429)		(429)	0.0%	
Repairs & Maintenance	(75)	0	(75)		(75)	0.0%	
Village Amenities	0	0	0		0	0.0%	(1,000)
Bus Shelters	0	0	0		0	0.0%	(1,000)
Car Park - Brede Lane	0	0	0		0	0.0%	(300)

## Detailed Receipts &amp; Payments by Projected Budget Heading 30/11/2023

## Cost Centre Report

	Actual Year To Date	Projected Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Sports Pavilion</u>							
Grants & Donation Received	230	230	0			100.0%	
Hire Fees	3,350	7,000	3,650			47.9%	
Membership charge - Utilities	(14)	(24)	10		10	58.3%	
Loan Repayment	(87)	(170)	83		83	51.2%	
Grass Cutting	(606)	(606)	0		0	99.9%	
Trees	(808)	(808)	0		0	100.0%	
Ditch & Hedge cutting	(350)	(350)	0		0	100.0%	
Repairs & Maintenance	(452)	(1,000)	548		548	45.2%	(500)
Cleaning	(551)	(1,000)	449		449	55.1%	
Pavilion supplies	0	(100)	100		100	0.0%	
Car Park - SportsField	0	0	0		0	0.0%	(400)
Maintenance of assets	0	0	0		0	0.0%	(2,000)
Electricity	(812)	(1,200)	388		388	67.7%	
Gas	(272)	(700)	428		428	38.9%	
Utility Warehouse Membership	(2)	0	(2)		(2)	0.0%	
Water	0	(300)	300		300	0.0%	
Inspections Fees	(165)	(400)	235		235	41.3%	
<u>Red Barn Field</u>							
Repairs & Maintenance	0	0	0		0	0.0%	(1,000)
<u>East View Terrace</u>							
Repairs & Maintenance	(338)	(400)	62		62	84.5%	(2,500)
Equipment	(127)	(127)	(0)		(0)	100.1%	
<u>Stag</u>							
Traffic Calming	(3,350)	(3,350)	0		0	100.0%	
<u>Riverside Playground</u>							
Trees	0	0	0		0	0.0%	(1,000)
Repairs & Maintenance	0	0	0		0	0.0%	(1,500)
Riverside MUGA	0	0	0		0	0.0%	(1,500)
Inspections Fees	(83)	(82)	(1)		(1)	100.6%	
Equipment	(127)	(127)	(0)		(0)	100.1%	
<u>VAT Data</u>							
VAT on Receipts	1,394	0	(1,394)			0.0%	
VAT on Payments	(2,301)	0	(2,301)		(2,301)	0.0%	
Grand Totals:- Receipts	<b>65,254</b>	<b>68,160</b>	<b>2,906</b>			<b>95.7%</b>	
Payments	<b>33,090</b>	<b>43,203</b>	<b>10,113</b>	<b>0</b>	<b>10,113</b>	<b>76.6%</b>	
<b>Net Receipts over Payments</b>	<b>32,164</b>	<b>24,957</b>	<b>(7,207)</b>				
plus Transfer from EMR	<b>(17,700)</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>14,464</b>						

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b>100</b>	<b>General Income</b>											
1076	Precept	58,613	58,613	0	0	59,800	0	59,800	59,800	67,650	0	0
1090	Interest Received	0	2	0	0	0	0	0	94	150	0	0
1092	Lottery income	0	104	0	0	120	0	120	35	60	0	0
1110	Advertising Income	900	388	0	0	900	0	900	171	800	0	0
1990	Other Income	0	2,560	0	0	0	0	0	180	0	0	0
	<b>Total Income</b>	<b>59,513</b>	<b>61,667</b>	<b>0</b>	<b>0</b>	<b>60,820</b>	<b>0</b>	<b>60,820</b>	<b>60,280</b>	<b>68,660</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>59,513</b>	<b>61,667</b>			<b>60,820</b>		<b>60,820</b>	<b>60,280</b>	<b>68,660</b>		
<b>110</b>	<b>Administration</b>											
1130	Grants & Donation Received	0	1,000	0	0	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000	Staff Salary	11,000	10,283	0	0	11,500	0	11,500	6,780	16,000	0	0
4030	PAYE and NI	3,600	5,470	0	0	3,800	0	3,800	2,901	5,000	0	0
4040	Pension	1,200	1,348	0	0	1,200	0	1,200	792	1,800	0	0
4050	Staff office allowance	504	504	0	0	504	0	504	339	504	0	0
4080	Training	300	40	0	0	300	0	300	95	300	0	0
4090	Members Allowance	200	200	0	0	200	0	200	0	200	0	0
4100	Bank Charges	72	72	0	0	72	0	72	36	72	0	0
4110	Audit Fees	800	593	0	0	800	0	800	692	800	0	0
4120	Professional Fees	800	485	0	0	600	0	600	146	600	0	0
4130	Subscriptions & Memberships	650	663	0	0	750	0	750	809	850	0	0
4140	Insurance	1,400	1,474	0	0	1,800	0	1,800	1,643	2,000	0	0
4150	Stationery	150	110	0	0	150	0	150	208	250	0	0

Continued on next page

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4160	Postage	250	35	0	0	50	0	50	11	50	0	0
4170	Telephone	100	80	0	0	100	0	100	53	100	0	0
4180	Website	500	1,072	0	0	500	0	500	0	500	0	0
4190	IT Hardware	1,500	746	0	0	1,500	0	1,500	0	0	0	0
4195	Software, emails	0	0	0	0	0	0	0	667	1,400	0	0
4200	Printing	1,500	1,179	0	0	1,400	0	1,400	1,080	1,400	0	0
4210	Grants or Donation Paid	150	150	0	0	100	0	100	0	100	0	0
4220	Election Costs	400	0	0	0	1,000	0	1,000	0	500	0	0
4225	Travel	100	0	0	0	100	0	100	0	100	0	0
4230	Loan Repayment	4,560	4,343	0	0	4,560	0	4,560	2,235	0	0	0
4240	Section 137 Expenditure	20	104	0	0	25	0	25	0	0	0	0
4245	Entertainment	0	234	0	0	0	0	0	406	500	0	0
4250	Hall Hire	280	362	0	0	320	0	320	168	220	0	0
4260	Neighbourhood Plan	5,000	0	0	0	0	4,000	4,000	0	0	0	0
4470	Maintenance of assets	0	493	0	0	500	0	500	0	0	0	0
4510	Electricity	180	0	0	0	300	0	300	0	300	0	0
4990	Sundries	0	167	0	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>35,216</b>	<b>30,206</b>	<b>0</b>	<b>0</b>	<b>32,131</b>	<b>4,000</b>	<b>36,131</b>	<b>19,061</b>	<b>33,546</b>	<b>0</b>	<b>0</b>
	<b>110 Net Income over Expenditure</b>	<b>-35,216</b>	<b>-29,206</b>	<b>0</b>	<b>0</b>	<b>-32,131</b>	<b>-4,000</b>	<b>-36,131</b>	<b>-19,061</b>	<b>-33,546</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-5,000	0	0	0	0	0	-4,000	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(35,216)</b>	<b>(34,206)</b>			<b>(32,131)</b>		<b>(36,131)</b>	<b>(23,061)</b>	<b>(33,546)</b>		
<b>120</b>	<b>Amenities</b>											
1130	Grants & Donation Received	0	312	0	0	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>312</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Continued on next page



## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4400	Grass Cutting	3,000	2,989	0	0	3,000	0	3,000	3,079	3,200	0	0
4410	Trees	1,000	93	0	0	0	1,000	1,000	0	1,000	0	0
4420	Dog Bins	410	390	0	0	410	0	410	429	450	0	0
4430	Repairs & Maintenance	1,000	228	0	0	1,000	0	1,000	75	1,000	0	0
4435	Village Amenities	1,000	0	0	0	0	1,000	1,000	0	0	0	0
4440	Bus Shelters	1,000	0	0	0	0	1,000	1,000	0	1,000	0	0
4450	Car Park - SportsField	300	0	0	0	0	0	0	0	0	0	0
4460	Car Park - Brede Lane	300	0	0	0	0	300	300	0	300	0	0
4470	Maintenance of assets	2,000	809	0	0	2,000	0	2,000	0	2,000	0	0
	<b>Overhead Expenditure</b>	<b>10,010</b>	<b>4,508</b>	<b>0</b>	<b>0</b>	<b>6,410</b>	<b>3,300</b>	<b>9,710</b>	<b>3,583</b>	<b>8,950</b>	<b>0</b>	<b>0</b>
	<b>120 Net Income over Expenditure</b>	<b>-10,010</b>	<b>-4,196</b>	<b>0</b>	<b>0</b>	<b>-6,410</b>	<b>-3,300</b>	<b>-9,710</b>	<b>-3,583</b>	<b>-8,950</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-2,300	0	0	0	0	0	-3,300	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(10,010)</b>	<b>(6,496)</b>			<b>(6,410)</b>		<b>(9,710)</b>	<b>(6,883)</b>	<b>(8,950)</b>		
<b>125</b>	<b>Sports Pavilion</b>											
1130	Grants & Donation Received	0	0	0	0	0	0	0	230	15,000	0	0
1140	Hire Fees	7,000	5,220	0	0	7,000	0	7,000	3,350	7,000	0	0
	<b>Total Income</b>	<b>7,000</b>	<b>5,220</b>	<b>0</b>	<b>0</b>	<b>7,000</b>	<b>0</b>	<b>7,000</b>	<b>3,580</b>	<b>22,000</b>	<b>0</b>	<b>0</b>
4105	Membership charge - Utilities	24	20	0	0	24	0	24	14	24	0	0
4120	Professional Fees	0	6	0	0	0	0	0	0	0	0	0
4230	Loan Repayment	0	300	0	0	170	0	170	87	0	0	0
4400	Grass Cutting	600	588	0	0	600	0	600	606	624	0	0
4410	Trees	0	473	0	0	500	0	500	808	500	0	0
4415	Ditch & Hedge cutting	250	300	0	0	300	0	300	350	420	0	0

Continued on next page

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4430	Repairs & Maintenance	2,000	2,175	0	0	0	1,000	1,000	452	2,000	0	0
4431	Cleaning	0	1,103	0	0	1,560	0	1,560	551	1,700	0	0
4432	Pavilion supplies	0	66	0	0	100	0	100	0	200	0	0
4450	Car Park - SportsField	0	0	0	0	0	400	400	0	400	0	0
4470	Maintenance of assets	2,000	1,116	0	0	500	2,000	2,500	0	15,000	0	0
4510	Electricity	360	1,340	0	0	1,200	0	1,200	812	600	0	0
4520	Gas	500	626	0	0	700	0	700	272	300	0	0
4525	Utility Warehouse Membership	0	2	0	0	0	0	0	2	0	0	0
4530	Water	0	0	0	0	0	0	0	0	300	0	0
4700	Inspections Fees	0	727	0	0	600	0	600	165	600	0	0
	<b>Overhead Expenditure</b>	<b>5,734</b>	<b>8,842</b>	<b>0</b>	<b>0</b>	<b>6,254</b>	<b>3,400</b>	<b>9,654</b>	<b>4,120</b>	<b>22,668</b>	<b>0</b>	<b>0</b>
	<b>125 Net Income over Expenditure</b>	<b>1,266</b>	<b>-3,622</b>	<b>0</b>	<b>0</b>	<b>746</b>	<b>-3,400</b>	<b>-2,654</b>	<b>-540</b>	<b>-668</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-2,300	0	0	0	0	0	-2,900	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>1,266</b>	<b>(5,922)</b>			<b>746</b>		<b>(2,654)</b>	<b>(3,440)</b>	<b>(668)</b>		
<b>130</b>	<b><u>Red Barn Field</u></b>											
4430	Repairs & Maintenance	1,000	0	0	0	0	1,000	1,000	0	0	0	0
4500	Cut & Bale	450	450	0	0	800	0	800	0	800	0	0
	<b>Overhead Expenditure</b>	<b>1,450</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>1,000</b>	<b>1,800</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-1,000	0	0	0	0	0	-1,000	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(1,450)</b>	<b>(1,450)</b>			<b>(800)</b>		<b>(1,800)</b>	<b>(1,000)</b>	<b>(800)</b>		
<b>135</b>	<b><u>East View Terrace</u></b>											
4430	Repairs & Maintenance	0	0	0	0	0	0	0	338	500	0	0
4470	Maintenance of assets	0	10,000	0	0	0	2,500	2,500	0	1,000	0	0

Continued on next page

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4710	Equipment	0	0	0	0	0	0	0	127	200	0	0
	<b>Overhead Expenditure</b>	0	10,000	0	0	0	2,500	2,500	465	1,700	0	0
6000	plus Transfer from EMR	0	10,000	0	0	0	0	0	-2,500	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	0			0		(2,500)	(2,965)	(1,700)		
<b>137</b>	<b><u>Brede Lane Toilets</u></b>											
4430	Repairs & Maintenance	0	0	0	0	0	0	0	0	1,000	0	0
4431	Cleaning	0	0	0	0	0	0	0	0	5,500	0	0
4510	Electricity	0	0	0	0	0	0	0	0	600	0	0
4530	Water	0	0	0	0	0	0	0	0	550	0	0
	<b>Overhead Expenditure</b>	0	0	0	0	0	0	0	0	7,650	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	0			0		0	0	(7,650)		
<b>140</b>	<b><u>Stag</u></b>											
4470	Maintenance of assets	0	105	0	0	0	0	0	0	0	0	0
4600	Traffic Calming	2,000	275	0	0	0	2,000	2,000	3,350	3,000	0	0
	<b>Overhead Expenditure</b>	2,000	380	0	0	0	2,000	2,000	3,350	3,000	0	0
6000	plus Transfer from EMR	0	-1,725	0	0	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(2,000)	(2,104)			0		(2,000)	(3,350)	(3,000)		
<b>150</b>	<b><u>Riverside Playground</u></b>											
1130	Grants & Donation Received	0	30,000	0	0	0	0	0	0	0	0	0
	<b>Total Income</b>	0	30,000	0	0	0	0	0	0	0	0	0
4245	Entertainment	0	3,130	0	0	0	0	0	0	0	0	0
4410	Trees	1,000	0	0	0	0	1,000	1,000	0	800	0	0

Continued on next page

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>						<u>Next Year 2024 25</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4430	Repairs & Maintenance	500	179	0	0	0	1,500	1,500	0	1,000	0	0
4470	Maintenance of assets	0	60	0	0	0	0	0	0	0	0	0
4535	Riverside MUGA	0	0	0	0	0	1,500	1,500	0	1,500	0	0
4700	Inspections Fees	80	350	0	0	100	0	100	83	100	0	0
4710	Equipment	3,000	84,153	0	0	0	0	0	127	0	0	0
	<b>Overhead Expenditure</b>	<b>4,580</b>	<b>87,873</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>4,000</b>	<b>4,100</b>	<b>210</b>	<b>3,400</b>	<b>0</b>	<b>0</b>
	<b>150 Net Income over Expenditure</b>	<b>-4,580</b>	<b>-57,873</b>	<b>0</b>	<b>0</b>	<b>-100</b>	<b>-4,000</b>	<b>-4,100</b>	<b>-210</b>	<b>-3,400</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	29,026	0	0	0	0	0	-4,000	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(4,580)</b>	<b>(28,847)</b>			<b>(100)</b>		<b>(4,100)</b>	<b>(4,210)</b>	<b>(3,400)</b>		
<b>999</b>	<b>VAT Data</b>											
115	VAT on Receipts	0	21,077	0	0	0	0	0	1,394	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>21,077</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,394</b>	<b>0</b>	<b>0</b>	<b>0</b>
515	VAT on Payments	0	21,446	0	0	0	0	0	2,301	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>21,446</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,301</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(368)</b>			<b>0</b>		<b>0</b>	<b>(907)</b>	<b>0</b>		
	<b>Total Budget Income</b>	<b>66,513</b>	<b>119,276</b>	<b>0</b>	<b>0</b>	<b>67,820</b>	<b>0</b>	<b>67,820</b>	<b>65,254</b>	<b>90,660</b>	<b>0</b>	<b>0</b>
	<b>Expenditure</b>	<b>58,990</b>	<b>163,705</b>	<b>0</b>	<b>0</b>	<b>45,695</b>	<b>20,200</b>	<b>65,895</b>	<b>33,090</b>	<b>81,714</b>	<b>0</b>	<b>0</b>
	<b>Net Income over Expenditure</b>	<b>7,523</b>	<b>-44,429</b>	<b>0</b>	<b>0</b>	<b>22,125</b>	<b>-20,200</b>	<b>1,925</b>	<b>32,164</b>	<b>8,946</b>	<b>0</b>	<b>0</b>
	plus Transfer from EMR	0	26,701	0	0	0	0	0	(17,700)	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>7,523</b>	<b>(17,728)</b>			<b>22,125</b>		<b>1,925</b>	<b>14,464</b>	<b>8,946</b>		